



Position Title: Community Health Worker

Reports to: Community Health Worker Supervisor

Job Description Summary:

Community health worker duties will include, team strategizing and planning to build individual capacity by empowering individuals and families to address social determinants of health barriers through advocacy, support, and education. CHWs will also improve COVID-19 vaccination and testing in the counties selected for this project, community outreach and events, and participant recruitment. Approximately 70% work out in the community (outreach, vaccination and testing events, etc.) and 30% office work. Must be willing to work some nights and weekends with a flexible schedule.

Required Qualifications:

- High school diploma, GED or equivalent
- Excellent communication and relationship building skills
- Prior experience working with large and diverse teams to accomplish goals
- Ability to multi-task and work in a self-directed manner
- Proficiency with office software applications including word processing and spreadsheets

Preferred Qualifications:

- Associate's or higher degree in a health or related field
- Experience with translation of health-related documents
- One year health education experience
- One year experience working as a community health worker or health navigator
- Two years of experience working or living in a multicultural setting
- One year of work experience in a public health department or healthcare setting
- Completion of Community Health Worker training
- Proficiency in English and a language other than English
- Knowledge of regions and counties across the state of Kansas
- Bilingual Preferred (Spanish, Somali, Burmese, Quiché, French- Creole, ASL.)

Job Duties Outlined:

- Participate in a local health equity action team (LHEAT) to develop new Covid-19 vaccination and testing strategies to reach the most vulnerable community members.
- Participate in CHW team meetings to discuss new vaccination and testing strategies and conduct action items from LHEAT priority agenda.
- Coordinate and communicate with the CHW project leadership; participate in zoom meetings with other CHWs on this project within the region.
- Engage community-based organizations to improve vaccination and testing uptake (e.g., faith-based organizations, small businesses, schools, community agencies).
- Assist in coordinating local activities related to vaccination and testing events to include, set-up, day of testing support, delivery of wellness packages to food insecure individuals.
- Maintain an up-to-date inventory of vaccination and testing resources.
- Demonstrate strong interpersonal, and communication skills.

Other Duties

- Work with Executive Director to build partnerships and relationships with regional, state, and federal partners
- Have a customer-service mentality and capability to work with LiveWell staff and stakeholders
- Attend conferences, trainings, and meetings as required
- Ability to work in a face-paced environment
- Ability to act experimentally and bring innovative ideas that support LiveWell and its constituents

Salary Range: \$40,000 – 50,000

Number of Hours Per Week: Exempt. Position relies on outside funding through grants and contracts for support.